

# CHANGE REQUEST COVER SHEET

**Change Request Number:** 10-13

**Date Received:** 12/4/2009

**Title:** Small Business Development Program - AMS Policy Changes

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**Policy OR Guidance:** Policy

**Section/Text Location Affected:** 3.2.1.3.4, 3.6.1.1 and 3.6.1.2

**Summary of Change:** Removal of AMS Policy Section 3.2.1.3.4 and changes to Section 3.6.1.1 and 3.6.1.2.

**Reason for Change:** Administrative updates to policy sections to remove duplicative language (3.2.1.3.4 duplicates language in 3.1.3) and language in Policy Section 3.6.1 that is duplicative of Procurement Guidance language.

**Development, Review, and/or Concurrence:** AJA-8

**Target Audience:** FAA Contracting Personnel Workforce

**Potential Links within FAST for the Change:** None

**Briefing Planned:** No

**ASAG Responsibilities:** None

**Potential Links within FAST for the Change:** None

**Links for New/Modified Forms (or) Documents (LINK 1)**

**Links for New/Modified Forms (or) Documents (LINK 2)**

**Links for New/Modified Forms (or) Documents (LINK 3)**

## SECTIONS REMOVED:

Acquisition Management Policy:

**Section 3.2.1.3.4 : Small Business and Socially and Economically Disadvantaged Business** [\[Old Content\]](#)

## SECTIONS EDITED:

Acquisition Management Policy:

**Section 3.6.1.1 : Applicability** [\[Old Content\]](#)[\[New Content\]](#) [\[RedLine Content\]](#)

Acquisition Management Policy:

**Section 3.6.1.2 : Policy** [\[Old Content\]](#)[\[New Content\]](#) [\[RedLine Content\]](#)

## SECTIONS REMOVED:

**Acquisition Management Policy:**

**Section 3.2.1.3.4 : Small Business and Socially and Economically Disadvantaged Business .**

The FAA shall comply with Presidential directives, constitutional standards, public laws, and DOT Secretary Policy Statements to promote and expand procurement opportunities for Small Businesses, Socially and Economically Disadvantaged Small Businesses, women-owned small businesses, and service disabled veteran owned small businesses. FAA will work with the Department of Justice to ensure that programs designed to increase opportunities for disadvantaged businesses comply with the constitutional standards established by the Supreme Court in Adarand Constructors v. Peña, as well as the President's July 19, 1995, directive to the heads of executive departments and agencies on the "Evaluation of Affirmative Action Programs."

## SECTIONS EDITED:

### **Section 3.6.1.1 : Applicability**

**Old Content:** Acquisition Management Policy:

**Section 3.6.1.1 : Applicability**

The policies contained herein are applicable to FAA procurements for products and services and those procurements using credit cards, and purchase card checks, but excluding utilities, real property, and agreements. (Refer to the FAST procurement guidance, Section 3.6.1 for Small Business Development Guidance.) This policy does not apply to the procurement of products under AMS 3.8.4, Required Sources of Products/Services and Use of Government Sources, including the procurement of products that are available for purchase from Federal Prison Industries (FPI). Acquisitions of products available from FPI must be conducted in accordance AMS 3.8.4.2.

**New Content:** Acquisition Management Policy:

**Section 3.6.1.1 : Applicability**

The policies in this Section apply to FAA procurements for products and services and those procurements using purchase cards and purchase card checks, but excluding utilities, real property, and agreements (refer to AMS Procurement Guidance, Section T3.6.1, for Small

Business Development Program guidance). This policy does not apply to procurement of products or services under AMS Policy Sections 3.8.3 Federal Supply Schedule Contracts or 3.8.4 Required Sources of Products/Services and Use of Government Sources, including procurement of products available for purchase from Federal Prison Industries (FPI). Acquisitions of products available from FPI must be conducted in accordance with AMS Policy Section 3.8.4.2.

**Red Line Content: Acquisition Management Policy:**  
**Section 3.6.1.1 : Applicability**

The policies ~~contained herein are applicable~~ ***in this Section apply*** to FAA procurements for products and services and those procurements using ~~credit purchase~~ ***purchase*** cards, and purchase card checks, but excluding utilities, real property, and agreements. (~~Refer~~ ***refer*** to ~~the FAST AMS procurement guidance~~ ***Procurement Guidance***, Section ~~3 T3~~ ***6.1***, for Small Business Development ~~Guidance~~ ***Program guidance***). This policy does not apply to ~~the~~ procurement of products ***or services*** under AMS ***Policy Sections*** 3.8.4 ***Federal Supply Schedule Contracts, or 3.8.4*** Required Sources of Products/Services and Use of Government Sources, including ~~the~~ procurement of products ~~that are~~ available for purchase from Federal Prison Industries (FPI). Acquisitions of products available from FPI must be conducted in accordance ***with*** AMS ***Policy Section*** 3.8.4.2.

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**Section 3.6.1.2 : Policy**

**Old Content: Acquisition Management Policy:**  
**Section 3.6.1.2 : Policy**

The FAA shall implement and aggressively strive to provide small businesses and small businesses owned and controlled by socially and economically disadvantaged individuals attainable and reasonable opportunities to participate as prime contractors and subcontractors for the products and services procured by the FAA. The FAA's Small Business Development staff currently has and will continue to have responsibility for:

- FAA's policy and program on the utilization of small business and small businesses owned and controlled by socially and economically disadvantaged individuals;
- Establishing mechanisms for monitoring and evaluating the effectiveness of the small business program; and
- Ensuring FAA-wide implementation and accomplishment of the small business program objectives.

Key features of the small business program will include:

- Competitive/noncompetitive set-asides;
- Establishment of eligibility criteria and measurable prime contracting and subcontracting goals;
- Vigorous outreach efforts;

- Mentor-Protégé Program; and
- Small business forums.

**New Content:** Acquisition Management Policy:  
**Section 3.6.1.2 : Policy**

The FAA must comply with Presidential directives, constitutional standards, public laws, and DOT Secretary Policy Statements to promote, expand, aggressively provide procurement opportunities as prime contractors and as subcontractors for small businesses, small businesses owned by socially and economically disadvantaged individuals, women-owned small businesses and service-disabled veteran owned small businesses. The FAA's Small Business Development staff currently has and will continue to have responsibility for:

- FAA's policy and program on the utilization of small business and small businesses owned and controlled by socially and economically disadvantaged individuals;
- Establishing mechanisms for monitoring and evaluating the effectiveness of the small business program; and
- Ensuring FAA-wide implementation and accomplishment of the small business program objectives.

Key features of the small business program will include:

- Competitive/noncompetitive set-asides;
- Establishment of eligibility criteria and measurable prime contracting and subcontracting goals;
- Vigorous outreach efforts;
- Mentor-Protégé Program; and
- Small business forums.

**Red Line Content:** Acquisition Management Policy:  
**Section 3.6.1.2 : Policy**

The FAA ~~shall~~ ***must*** ~~implement and aggressively~~ ***comply with Presidential*** ~~strive~~ ***directives,*** ~~to~~ ***constitutional*** ~~provide~~ ***standards,*** ~~small~~ ***public*** ~~businesses~~ ***laws,*** ~~and small businesses owned and controlled~~ ***DOT Secretary Policy Statements to*** ~~by~~ ***promote,*** ~~socially~~ ***expand,*** ~~and economically disadvantaged~~ ***aggressively provide procurement*** ~~individuals~~ ***opportunities as prime*** ~~attainable~~ ***contractors*** ~~and reasonable~~ ***as*** ~~opportunities to participate~~ ***subcontractors for small*** ~~as~~ ***businesses,*** ~~prime~~ ***small*** ~~contractors~~ ***businesses owned by socially*** ~~and subcontractors~~ ~~for~~ ***economically disadvantaged*** ~~the~~ ***individuals,*** ~~products~~ ***women-owned small businesses*** ~~and services~~ ***service-disabled*** ~~procured by the FAA~~ ***veteran owned small businesses.*** The FAA's Small Business Development staff currently has and will continue to have responsibility for:

- FAA's policy and program on the utilization of small business and small businesses owned and controlled by socially and economically disadvantaged individuals;
- Establishing mechanisms for monitoring and evaluating the effectiveness of the small business program; and

- Ensuring FAA-wide implementation and accomplishment of the small business program objectives.

Key features of the small business program will include:

- Competitive/noncompetitive set-asides;
  - Establishment of eligibility criteria and measurable prime contracting and subcontracting goals;
  - Vigorous outreach efforts;
  - Mentor-Protégé Program; and
  - Small business forums.
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